SEXUAL VIOLENCE REPORTING

For more information visit the website of our Title IX Coordinator, http://www.upenn.edu/affirm-action/titleix.html or call (215) 898-6993.
University policy prohibits sexual violence, relationship violence and stalking in any form, including sexual assault and rape. Penn faculty must ensure that the University is aware of and can appropriately address such conduct. Faculty members have an important role to play in connecting survivors with Penn’s resource offices for support and options counseling. For more information on Title IX and sexual violence, visit the website of our Title IX Coordinator, http://www.upenn.edu/affirm-action/titleix.html.

**Sexual Violence Reporting**

If you become aware of an incident of sexual violence, relationship violence, domestic violence or stalking, you must promptly contact the Penn Title IX Coordinator at (215) 898-6993. You do not need to be certain that the incident constitutes sexual violence. The Title IX Coordinator will assess the information and determine next steps.

**Details You Must Report**

You must share with the Title IX Coordinator whatever information has been shared with you, including the names of any individuals involved, the details of the incident, and the person’s wishes regarding next steps including if the person wishes to keep the matter confidential.

**Responding to Requests for Confidentiality**

If a student, staff member, faculty member or campus visitor requests to speak with you confidentially, you should tell the person that you cannot keep reports of sexual violence confidential but must report them to the Title IX Coordinator. You should also tell the person about the confidential resources that are available and encourage anyone who has experienced sexual violence to contact one of the confidential resource offices.

**Support**

If a person who has experienced sexual violence tells you he or she is unsure what to do next, refer the person to Special Services in the Division of Public Safety, (215) 898-6600, or one of the other offices listed on the right for options counseling and other support services. If a survivor or witness tells you he or she wishes to formally report an incident of sexual violence for investigation, refer the person to the Office of the Sexual Violence Investigative Officer, (215) 898-2887.

**Confidential Resources**

The following is a list of Penn’s confidential resource offices. Survivors of sexual violence should be encouraged to contact one of these resource offices for support and options counseling.

- **Special Services, Division of Public Safety (DPS)**
  4040 Chestnut Street
  (215) 898-6600

- **Penn Women’s Center (PWC)**
  3643 Locust Walk
  (215) 898-8611

- **Student Health Service (SHS)**
  3535 Market Street, Suite 100
  (215) 746-3535

- **Counseling & Psychological Services (CAPS)**
  3624 Market Street
  (215) 898-7021

- **The Office of the Chaplain**
  240 Houston Hall
  (215) 898-8456

- **Lesbian Gay Bisexual Transgender (LGBT) Center**
  3901 Spruce Street
  (215) 898-5044

- **African American Resource Center**
  3643 Locust Walk
  (215) 898-0104

- **Employee Assistance Program (EAP)**
  (888) 321-4433

- **Office of Sexual Violence Prevention & Education**
  VPUL, 3611 Locust Walk
  (215) 898-6081

- **Office of the Ombudsman**
  113 Duhring Wing
  236 S. 34th Street
  (215) 898-8261

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